

Meeting Date		1/17/19		January Regular Monthly Meeting		Roles; Time Keeper -		Next Meeting Date		1/24/19
Team		Woodlands HOA Board				Note Taker -				
Attendees						Moderator - Don Hansen				
						Decision Driver - Topic Owner				
						Location; Woodlands HOA Gatehouse				
From	To	Owner	Discussion	Decisions	Responsible	Due				
1	6:00	6:10	All	<ul style="list-style-type: none"> 1. Review & approval of Minutes for Special Meeting Held December 20th 2. Review & approval of December Meeting Minutes Held January 10th 3. Open Floor - HOA Members 		All				
2	6:10	6:25	Carol Kuenzel	Financial: <ul style="list-style-type: none"> 1) Financial Report Review 2) Update on 7 outstanding CA payments 3) Accounting Solutions Update 		All				
3	6:25	6:35		Legal: <ul style="list-style-type: none"> 1) #18 						
4	6:35	7:15	All	Discussion Issues: <ul style="list-style-type: none"> 1) 5 year budget committee recommendations 2) Update on Insurance - Audit Report 3) Annual Meeting Discussion Points 4) Board term for open board positions 5) Review of updated Townhome Maintenance Responsibility Chart 6) Snow Removal Contract 	On specific areas of responsibility:	All				
4	7:15	7:30		Capital Projects <ul style="list-style-type: none"> 1) Metal Fence - Update re: Chapman recommendation 2) Parking Lot Overlay 3) Fountain Surface Painting 4) Pool Surface Patching 						
5	7:30	7:35		Arch Comm Items -	Board		John McIntosh			
6	7:35	7:50	All	Updates: <ul style="list-style-type: none"> 1) Soffits/Fascias 2) Roofs - Thornton / Gross (tiles) / DiRenna 3) Landscaping / Tree Planning 2019 - Lighting issues incorporated. 4) Drives/Walks (No update until Feb. on #20) 5) Stucco/Painting Update - #2, 3, 5, 10, 25, 20 6) Tree Work Phase 2 Update from meeting (18/19) 7) Post Schedule for 8 year paint cycle 		All				
7	7:50	8:00		Review Decisions and Due Dates			All			